



STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
 OCCUPATIONAL & PROFESSIONAL LICENSING DIVISION
 Telephone: (860) 713-6145
 WebSite: www.state.ct.us/dcp/

APPLICATION FOR CERTIFICATE OF REGISTRATION FOR A CORPORATION

INSTRUCTIONS:

All spaces must be completed - please print in ink or type. This application **must be accompanied by a check or money order in the amount of \$450.00**, made payable to ***"Treasurer, State of CT"***. Application fees are non-refundable. Attach a **Certificate of Good Standing or Authority** issued by the Secretary of State and return the application and fee in the enclosed return envelope or to:

➔ **Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106**

Please check the license type you are applying for:

- ☐ To practice **PROFESSIONAL ENGINEERING** through the licensed professional engineers listed herein
☐ To practice **LAND SURVEYING** through the licensed land surveyors listed herein

Name of Corporation			
Street Address		City	State
Telephone Number (w/ area code)		Federal ID Number	Email Address
Mailing Address (if different from above)			
Street Address		City	State
Has the applicant or any of the corporate directors or officers been convicted of a felony crime? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please attach a statement providing the date(s) of conviction(s), the court(s) where the cases were decided and a description of the circumstances relating to each conviction.			

Indicate Organizational Structure:

- ☐ Corporation ☐ Professional Corporation (PC) ☐ Limited Liability Company (LLC)

LIST EXECUTIVE OFFICERS OF CORPORATION

Name	Title (Chairman of the Board)
Name	Title (President)
Name	Title (Secretary)
Name	Title (Treasurer)
Name	Title (Other: Specify)

NO PROFESSIONAL CORPORATION (PC) OR LIMITED LIABILITY CO (LLC) WILL BE GRANTED A REGISTRATION UNLESS THERE IS A 100% CONNECTICUT LICENSEE'S OWNERSHIP

List below the names and license numbers of all persons associated in the ownership.

Name	PE or LS CT License Number	Ownership Interest Number
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Name	PE or LS CT License Number	Ownership Interest Number
Name	PE or LS CT License Number	Ownership Interest Number

IF THIS IS A PROFESSIONAL ENGINEERING CORPORATION – CHECK THE BRANCHES IN THE FIELD OF ENGINEERING WITHIN WHICH THE CORPORATION EXPECTS TO PRACTICE:

☐ Civil ☐ Chemistry ☐ Electrical ☐ Mechanical ☐ Metallurgical ☐ Other, list branches

Check only one:

☐ Professional Engineering ☐ Land Surveying in CT under the corporate form as permitted in the statutes through the following:

Check only one:

☐ Professional Engineers ☐ Land Surveyors

Name	Residence Address	CT License Number
Basis of Engagement by Corp: part-time, fulltime, etc.	If Professional Engineer, discipline of responsibility	Signature of Licensee

Name	Residence Address	CT License Number
Basis of Engagement by Corp: part-time, fulltime, etc.	If Professional Engineer, discipline of responsibility	Signature of Licensee

Name	Residence Address	CT License Number
Basis of Engagement by Corp: part-time, fulltime, etc.	If Professional Engineer, discipline of responsibility	Signature of Licensee

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Basis of Engagement by Corp: part-time, fulltime, etc.	If Professional Engineer, discipline of responsibility	Signature of Licensee

I, the applicant or duly authorized member of the partnership or association, or officer of the corporation on behalf of which the above application is made, being duly sworn according to law depose and say the answers above set forth are true to the best of my knowledge and belief and that this application is made for the purpose of inducing the issuance of the registration requested.

Signature of Officer, Partner or Proprietor

Title

Date

Subscribed and sworn to before me:

Signature of Notary Public

Date

My Commission Expires

INSTRUCTIONS FOR REGISTRATION OF A CORPORATION

- 1) The application must be completed, notarized and submitted with the **application fee of \$450.00**, made payable to **“Treasurer, State of CT”**. Application fees are non-refundable.
- 2) List only professional engineer(s) and land surveyor(s) who are currently licensed in the State of Connecticut.
- 3) Attach a **Certificate of Good Standing** or **Authority** (the form may also be known as **“Certificate of Legal Existence”**) which you must obtain from the:

Office of the Secretary of State
Certification Unit
30 Trinity Street
PO Box 846
Hartford, CT 06106
Telephone: (860) 509-6002
WebSite: www.sots.state.ct.us

- 4) Mail the original application form in the enclosed return envelope or to the **Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106**. Please keep a copy of the application for your records.